

## Campus Sustainability Council Meeting Minutes

The University of Winnipeg / MCID 16 &gt;&gt;BDC Q q 436.56 420 51.719 13.44 re W n BT /TT2

				Deadline
1	2:30-2:35 Agenda			
	Introduce 2013/14 Council & Review Agenda x Agenda approved. Motion – Kyle; Second - Michael Dudley; All in favor.			
2	2:35-2:40 Minutes			
	x Minutes from Oct.29/13 meeting approved. Motion - Allan; Second – Lena; All in favor.	Post previous minutes on CSO website.	Teresa	ASAP
3	2:40-2:55 Procurement			
	Alan to present key items from recent provincial green procurement conference & on issues related to conflict minerals. x Allan went to a seminar on sustainable procurement- provincial standards- began in 2007. Website <a href="http://www.manitobasustainableprocurement.com">www.manitobasustainableprocurement.com</a> has their standards on all			

types of goods/services.

- o When we go out to tender we should consider these guidelines and try to comply with them (will encourage wherever possible).
  - o Includes clothing, building, maintenance and repair, can be used to calculate GHG, food waste, water savings, etc.
  - o Should look at guidelines in relation to cleaning services- RFPs.
- x Seminar on sustainable procurement also included a hot topic relating to conflict minerals. 3 presenters were from Geneva, Switzerland. The information they provided is reputable.
- o Gold, tantalum, tin, and tungsten are the main minerals of concern that are being mined in the Congo. They are components of cell phones, laptops and other electronics.
  - o Armed groups in the Congo take control of the mines and smuggle out the minerals of the country to be used in the products we use.
  - o Minerals are then brought to Asian countries to be smelted- combined with other minerals that make them difficult to trace. They are then used to make the products we use every day.
  - o ACTION: Teresa/Alana to forward YouTube videos about conflict minerals to the rest of the council. Please view them here: [video 1](#), [video 2](#), [video 3](#), and [video 4](#).
- x In Canada, Bill C-486 is going through the House of Commons to be passed into law. We

4	2:55-2:35 STARS			
	<p>Alana to provide introductory presentation on STARS and Council to determine process for completing STARS report. Please review this <a href="#">link</a>.</p> <ul style="list-style-type: none"> <li>x Engagement process with faculty began last year and there will be another meeting in January 2014. Alana would like further feedback on how to track some of the data needed by STARS.</li> <li>x AASHE- Association for the Advancement of Sustainability in Higher Education has developed the STARS program <ul style="list-style-type: none"> <li>o STARS is a voluntary self-reporting framework, used as a standard of measurement for sustainability in higher education</li> <li>o Opportunity to align what UofW better with STARS- UofW has focused heavily on operations in the past, but STARS looks at more than that</li> <li>o Scoring- categories within which you can gain points- amount of points determines your rating</li> <li>o STARS data for each website is available for others to access</li> <li>o STARS recognition levels are valid for 3 years</li> <li>o The type of documentation required depends on the point. Some require more/different documentation than others.</li> <li>o Your report is reviewed (but may take a while)- this is identified as a weakness of STARS- need better audit system- are expecting more accountability</li> <li>o 2 stars "gold" are UBC and UofCalgary in Canada</li> </ul> </li> <li>x We could set up committees around each department, or Alana could call around to folks looking for data <ul style="list-style-type: none"> <li>o Workload is very high for Alana to do individually</li> </ul> </li> <li>x Discussion on whether STARS valuable when we already have our own reporting system. The most important categories are likely ones other than operations.</li> <li>x ACTION: Alana to have meetings with the offices involved and gauge their interest and how close they are to getting points - due before next council meeting. <ul style="list-style-type: none"> <li>o Checklist of credits should include a bit more detail when discussing with these focus groups.</li> </ul> </li> <li>x Students could play a role relating to Academics- may be good to inquire with students how important a STARS rating would be to them.</li> </ul>	Hold meetings with various offices that will be involved in STARS to determine how to select points to pursue and how to compile documentation for certain points.	Alana	Next meeting (early February)
5	3:35-3:55 Action Plan Status Discussion/Decision			



	<p>course.</p> <ul style="list-style-type: none"> <li>x Finance, Governance &amp; Admin <ul style="list-style-type: none"> <li>o Green Office Program launches in January! ACTION: If your office hasn't signed up- please do so!</li> </ul> </li> </ul>			
6	<p>3:55-4:00</p> <p>Announcements &amp; Next Meeting</p> <ul style="list-style-type: none"> <li>o Kyle mentioned the process of integrating scheduling system with heating/light supply system- will automatically sync up.</li> <li>o ACTION: Kyle and Alana to have a discussion about displays. Next meeting Kyle will present on the displays.</li> <li>o AI – Any surplus goes through the “asset disposal system.” In the new year there -1y s</li> </ul>			