

The University of Winnipeg

PRIOR LEARNING ASSESSMENT AND RECOGNITION (PLAR) ASSESSMENT AGREEMENT FORM

- Complete this form in consultation with the course instructor/department chair
- One-half of the regular tuition fee (includes registration fee) must accompany this form.
- Return form and fee to the PLAR Coordinator. [For office use only, fee attached/amount _____, Term ____].

A. STUDENT AND PLAR COURSE INFORMATION:

Student Name _____ Student Number _____

Address _____

Phone number _____ E-mail _____

Course Number _____ Section Number _____

Course Title _____ [For office use only]

Instructor Name _____

B. AGREED UPON METHODS OF ASSESSMENT:

METHOD	DATES, TIMES AND DUE DATES
" Portfolio	_____
" Examination	_____
" Demonstration	_____
" Interview	_____
" Presentation	_____
" Other _____	_____

Please complete the reverse side if appropriate.

I understand that once materials are submitted, the assessment process may take four weeks and that credit is not guaranteed through this evaluation process.

Student Signature *Date*

Instructor Signature *Date*

Department Chair Signature *Date*

PRIOR LEARNING ASSESSMENT AND RECOGNITION (PLAR) ASSESSMENT AGREEMENT FORM (*Continued*)

SECTION 1:

IF PORTFOLIO IS SUBMITTED FOR ASSESSMENT:

- 9 I will make a copy of my portfolio for my records and in case of loss.
- 9 I will make a cover page for my portfolio including the following information: name, student number, phone number, course title and number, instructor's name, date of submission, and verification of validity.
- 9 I will not hold the University responsible for loss or damage.
- 9 The contents of my portfolio will be my own work.
- 9 I am aware that there is a Portfolio Developmental Workshop available.

CONSENT FOR RELEASE OF PORTFOLIO MATERIALS:

- 9 The University may use my portfolio materials as examples for review by other students or in professional training workshops with my name deleted from all documents.
 - 9 The University may NOT use my portfolio materials as examples for review.
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SECTION 2:

IF A CHALLENGE EXAMINATION IS THE AGREED UPON METHOD OF ASSESSMENT:

Will arrangements be made within the department for the invigilation of this Challenge Examination?

" Yes Date & Time _____

" No Please contact Debbie Machula in Student Services to schedule a date and time for the examination. The examination must be forwarded to Student Services one full week before the scheduled date.

Please complete the reverse side.